



PART A: MBD1
GREATER TZANEEN MUNICIPALITY
GROTER TZANEEN MUNISIPALITEIT

ADVERT
SUPPLY CHAIN MANAGEMENT UNIT
DEPARTMENT: CORPORATE SERVICE

QUOTE DESCRIPTION: SUPPORT AND MAINTENANCE OF EXISTING BACKUP SOFTWARE (12 MONTHS PERIOD).

BID NO: SCMU Q 17/2022

Quotations are hereby invited from interested service provider for the Support and Maintenance of existing backup software (12 Months period). Documents are obtainable at Greater Tzaneen Municipality Supply Chain Management Offices and municipal website.

Interested bidders must attach proof of the following documents to avoid disqualification:

CSD registration summary report (not older than 3 months), certified copies of ID's for all directors of the company, statement of municipal rates and taxes for both company and directors appearing in the CK (not older than 3 months)/ letter from traditional authority not older than 3 months for the company and the directors/ copy of Lease Agreement with 3 Months proof of payment only (No statements), certified copies of Permission to occupy (PTO's) land for bidders residing in Tribal authority's areas of jurisdiction, initial every page of the quotation document; all MBD forms must be completed in full, valid tax pin or tax clearance, certified or original B-BBEE certificate (combined BBEE certificate if Joint Venture), signed joint venture agreements in case of a joint venture companies.

Third Parties must sanitise/ wear gloves when preparing their bid document. Completed documents with attachments (supporting documents) must be wrapped in a sealed envelope and be deposited into Greater Tzaneen Municipality bid box, Civic Centre, Agatha Street, marked as Quote No: **SCMUQ 17/2022, postal address and contact details of the bidder.**

Document will be available at www.greatertzaneen.gov.za and Supply Chain Office from the date of advert.

Closing date: 08 July 2022 @ 12:00 at Greater Tzaneen Municipality; Civic Centre; Council Chamber.

Bidders shall take note of the following bid conditions:

- a) Greater Tzaneen Municipality Supply Chain Management Policy will apply on this bid.
- b) Broad Based Black Economic Empowerment (B-BBEE) Act will apply on this bid.
- c) Council reserves the right not to appoint.
- d) No bidder will be appointed if not registered on Central Supplier Database.
- e) Contract period of this quote is – once off procurement
- f) Late, incomplete, unsigned, faxed, or emailed documents will not be accepted.

Technical enquiries should be directed to Ms Annie Mailula @ 015 307 8198
Administrative enquiries must be directed to Ms. Z. Modjadji @ 015 307 8199